



PAO BIDS AND AWARDS COMMITTEE (PBAC)

EXCERPTS FROM THE MINUTES OF THE MEETING OF THE PAO BIDS AND AWARDS COMMITTEE (PBAC) DATED 13 JULY 2023 **RE: CONSIDERATION OF THE POST-QUALIFICATION REPORT ON THE LOWEST CALCULATED AND RESPONSIVE BID IN THE PROCUREMENT OF VARIOUS OFFICE SUPPLIES AS SPECIFIED UNDER PURCHASE REQUESTS NO. 405-05-2023**, HELD AT THE PAO CENTRAL OFFICE AND VIA ZOOM VIDEO CALL

RESOLUTION

RECOMMENDING THE AWARD OF CONTRACT TO PHILIPPINE VISION GROUP INC. (PVG), AS THE LOWEST CALCULATED AND RESPONSIVE BIDDER, IN THE PROCUREMENT OF VARIOUS OFFICE SUPPLIES AS SPECIFIED UNDER PURCHASE REQUEST NO. 405-05-2023 FOR THE PAO-CENTRAL OFFICE FOR C.Y. 2023

WHEREAS, the Public Attorney's Office (PAO) is committed to adhere to the State's Policy of securing and maintaining the trust and confidence of every Filipino, by upholding transparency, good governance and anti-corruption measures;

WHEREAS, this committee previously resolved last 06 July 2023 to declare the submitted bid of Philippine Vision Group Inc (PVG) as the Lowest Calculated Bid for the subject procurement with a bid price in the amount of One Million One Hundred Sixty Three Thousand and One Hundred Sixty Five Pesos (P1,163,165.00) from an ABC of One Million Seven Hundred Thirty One Thousand and Five Hundred Pesos (P1,731,500.00), and to direct the PBAC technical working group to verify the authenticity and validity of the bid documents submitted by the bidder for purposes of post-qualification and report their findings to the PBAC.

WHEREAS, the PBAC-Technical Working Group (TWG) submitted their report¹ wherein they confirm the completeness, validity and authenticity of the documentary requirements submitted by the bidder and recommend the award of contract to the said bidder;

WHEREAS, after this committee's review of the authenticity and completeness of the eligibility and documentary requirements of the submitted bid by the bidder, as supported by the findings and post-qualification report of the PBAC-TWG, BAC Member Dir. Marilyn Boongaling moved to recommend the award of contract to PVG for the subject procurement, duly seconded by BAC Member Atty. Alem Abeya;

NOW THEREFORE, WE, the Members of the PAO Bids and Awards Committee (PBAC), by virtue of the powers vested on Us by Law, after duly considering the

¹ PAO-TWG Post-Qualification Report

recommendations of the Technical Working Group (TWG), and all members here present, **hereby resolve to RECOMMEND THE AWARD OF CONTRACT TO PHILIPPINE VISION GROUP INC. (PVG), AS THE LOWEST CALCULATED AND RESPONSIVE BIDDER, IN THE PROCUREMENT OF VARIOUS OFFICE SUPPLIES AS SPECIFIED UNDER PURCHASE REQUEST NO. 405-05-2023 FOR THE PUBLIC ATTORNEY'S OFFICE FOR C.Y. 2023, SUBJECT TO POSTING OF PERFORMANCE SECURITY IN ACCORDANCE WITH THE PROVISIONS OF SECTION 39 OF THE 2016 REVISED IMPLEMENTING RULES AND REGULATIONS OF R.A. NO. 9184.**

APPROVED this 13th day of July 2023 at the Public Attorney's Office (PAO) Central Office, 5th Floor DOJ Agencies Building, NIA Road corner East Avenue, Diliman, (1104) Quezon City, Philippines thru Zoom Video Conference.

ATTY. MARLON BUJAN

Chairperson, PBAC
Public Attorney V
Regional Public Attorney
PAO-NCR

ATTY. ALEM-EMAN CHISUM L. ABEYA

Public Attorney III
Member, PBAC
Executive Support Staff

ATTY. RONALD JEROME P. NIEVES

Vice-Chairperson, PBAC
Public Attorney IV
Officer-In-Charge
Legal Research Service

(On Official Business)

ATTY. RIGEL A. SALVADOR

Public Attorney IV
Member, PBAC
Officer-In-Charge
Field Operations and Statistics Service

ATTY. RONALD R. MACOROL

Public Attorney IV
Member, PBAC
Officer-In-Charge
Special Appealed Cases Unit

Approved:

**For and by the authority
Of the Chief Public Attorney**

DIR. MARILYN S. BOONGALING

Director II
PAO-Administrative Service

ANALISA M. SORIANO
Deputy Chief Public Attorney


Acceded By: (The TWG)

MS. ALMA E. DUMAGO-LATOSA

Head, Technical Working Group (TWG)
Director II
Financial Planning and Management Service

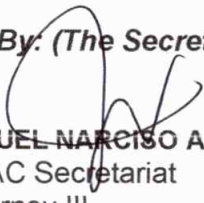
MR. THOR ARTHUR B. AVILLA

Member, Technical Working Group (TWG)
Administrative Officer V
Human Resource Management Service
Administrative Service



MR. MICHAEL M. MENDOZA
Member, Technical Working Group (TWG)
Administrative Assistant III
Cash Section
Administrative Service

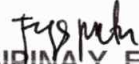
Prepared By: (The Secretariat)




ATTY. MIGUEL NARCISO A. ILAGAN
Head, PBAC Secretariat
Public Attorney III
Executive Support Staff




ENGR. ANGELA M. MARAMAG-PRADO
Member, PBAC Secretariat
Computer Programmer I
General Services Division
Administrative Service



MS. FILIPINA Y. ESPIRITU
Member, PBAC Secretariat
Librarian III
Legal Research Service



MR. JULIUS DONIVAN F. BARSANA
Member, PBAC Secretariat
Planning Officer I
Field Operations and Statistics Service



MR. ANDRIAN H. MARASIGAN
Member, PBAC Secretariat
Administrative Officer II
Supply Section, Administrative Service



PAO BIDS AND AWARDS COMMITTEE (PBAC)
ABSTRACT OF BID QUOTATION
Procurement of VARIOUS OFFICE SUPPLIES FOR THE PUBLIC ATTORNEY'S OFFICE FOR FY 2023
Under Purchase No. 405-05-2023

Date of Opening of Quotation: **6 July 2023; 10:30am**

Item No.	DESCRIPTION	Min. QTY.	ABC TOTAL PRICE	SUPPLIER/CONTRACTOR					
				PHILIPPINE VISION GROUP (PVG)		LAMBERT TRADING		BITSOFTECHNOLOGY CO.	
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	Battery Dry Cell (Size: AAA)	500 pcs		7.28	3,640.00	30.50	15,250.00	46.00	23,000.00
2	Battery Dry Cell (Size: AA)	2000 pcs		7.28	14,560.00	20.75	41,500.00	46.00	92,000.00
3	Correction Tape (8m)	2000 pcs		18.20	36,400.00	20.25	40,500.00	21.00	42,000.00
4	Envelope (Documentary, A4)	100 box		655.20	65,520.00	720.00	72,000.00	965.00	96,500.00
5	Envelope	250		910.00	227,500.00	885.00	221,250.00	1,047.00	261,750.00

	(Documentary, Legal)	box							
6	Envelope, Mailing (white, no window) 500pcs/box	300 box	342.16	102,648.00	304.00	91,200.00	324.00	97,200.00	
7	Fastener, metal (non-sharp edge, 70mm gap between prongs) 50 pairs/box	1500 box	43.68	65,520.00	45.50	68,250.00	45.00	67,500.00	
8	Marker (Permanent, black)	3000 pcs	15.43	46,290.00	35.75	107,250.00	16.00	48,000.00	
9	Marker (for Whiteboard, black)	1500 pcs	26.21	39,315.00	55.25	82,875.00	22.00	33,000.00	
10	Pad paper (white, ruler pad, 90 leaves per pad)	1000 pad	58.24	58,240.00	49.25	49,250.00	47.00	47,000.00	
11	Paper clip (Vinyl/plastic coated, 50mm, approx. 100pcs/box)	3000 box	27.66	82,980.00	19.00	57,000.00	30.00	90,000.00	
12	Paper Puncher (2 holes, heavy duty)	300 pcs	192.19	57,657.00	147.50	44,250.00	159.00	47,700.00	
13	Scissors	500	19.51	9,755.00	29.50	14,750.00	32.00	16,000.00	

	(Symmetrical, 6inch)	pcs							
14	Sign Pen (black, 0.7mm)	3000 pcs	7.28	21,840.00	21.50	64,500.00	24.00	72,000.00	
15	Sign Pen (blue, 0.7mm)	3000 pcs	8.74	26,220.00	21.50	64,500.00	24.00	72,000.00	
16	Stamp Pad Ink (Purple, 50 mL)	3000 pcs	21.11	63,330.00	19.00	57,000.00	19.00	57,000.00	
17	Stamp Pad (with ink)	2000 pcs	48.05	96,100.00	25.00	50,000.00	24.00	48,000.00	
18	Staple Remover (Plier type, heavy duty metal)	500 pcs	37.86	18,930.00	58.00	29,000.00	57.00	28,500.00	
19	Tape (transparent, 24mm)	3000 roll	16.74	50,220.00	15.50	46,500.00	12.00	36,000.00	
20	Ballpen (black, 0.7mm)	10000 pcs	5.10	51,000.00	5.00	50,000.00	3.00	30,000.00	
21	Ballpen (blue, 0.7mm)	5000 pcs	5.10	25,500.00	5.00	25,000.00	3.00	15,000.00	
Grand Total			1,731,500.00	1,163,165.00		1,291,825.00		1,320,150.00	

SUPPLIER/CONTRACTOR					
G. UY GENERAL MERCHANDISE		MCSA MARKETING		ROGELEM TRADING	
UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
37.29	18,645.00	25.00	12,500.00	40.00	20,000.00
25.08	50,160.00	20.00	40,000.00	40.00	80,000.00
19.80	39,600.00	19.00	38,000.00	19.00	38,000.00
990.00	99,000.00	1,843.00	184,300.00	800.00	80,000.00
1,056.00	264,000.00	1,200.00	300,000.00	900.00	225,000.00
475.20	142,560.00	460.00	138,000.00	290.00	87,000.00
46.20	69,300.00	90.00	135,000.00	51.00	76,500.00

37.95	113,850.00	24.00	72,000.00	38.00	114,000.00
59.40	89,100.00	24.00	36,000.00	55.00	82,500.00
52.80	52,800.00	31.00	31,000.00	22.50	22,500.00
21.12	63,360.00	22.50	67,500.00	20.00	60,000.00
100.32	30,096.00	156.00	46,800.00	140.00	42,000.00
21.12	10,560.00	29.00	14,500.00	20.00	10,000.00
24.42	73,260.00	30.00	90,000.00	25.00	75,000.00
24.42	73,260.00	30.00	90,000.00	25.00	75,000.00
65.34	196,020.00	44.00	132,000.00	73.00	219,000.00

50.16	100,320.00	32.00	64,000.00	41.00	82,000.00
66.00	33,000.00	59.00	29,500.00	50.00	25,000.00
13.07	39,204.00	18.00	54,000.00	29.67	89,000.00
3.43	34,320.00	4.95	49,500.00	9.00	90,000.00
3.43	17,160.00	4.95	24,750.00	9.00	45,000.00
				Quoted Price:	1,587,500.00
	1,609,575.00		1,649,350.00		1,637,500.00

ACTION OF THE PBAC: Declare the submitted quotation of **PHILIPPINE VISION GROUP (PVG)** as the Lowest Calculated Bid for the subject procurement, subject to post-qualification.

Approved by:


(On Leave)


ATTY. RIGEL A. SALVADOR
Member, PBAC
Public Attorney IV
Officer-In-Charge
Field Operations and Statistics Service

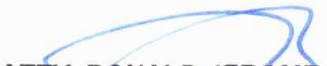
ATTY. RONALD S. MACOROL
Member, PBAC
Public Attorney IV
Officer-In-Charge
Special and Appealed Cases Service

Noted by:

ATTY. MARLON E. BUAN
Chairperson, PBAC
Public Attorney V
Regional Public Attorney
PAO-NCR


ATTY. ALEM-EMAN CHISUM L. ABEYA
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ATTY. RONALD JEROME P. NIEVES
Vice-Chairperson, PBAC
Public Attorney IV
Officer-In-Charge
Legal Research Service



Republic of the Philippines
PUBLIC ATTORNEY'S OFFICE
Tanggapan ng Manananggol Pambayan
Kagawaran ng Katarungan
DOJ Agencies Building, NIA Road corner East Avenue, 1104 Quezon City

Bids and Awards Committee
POST QUALIFICATION REPORT

**VARIOUS OFFICE SUPPLIES FOR THE USE OF THE
PUBLIC ATTORNEY'S OFFICE FOR FY 2023
(PURCHASE REQUEST NO. 405-05-2023)**

(Through Public Bidding Pursuant to 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184)

1. Approved Budget for the Contract

The bidder shall bid for the item described in this Terms of Reference, which shall not exceed the Approved Budget for the Contract in the amount of **ONE MILLION SEVEN HUNDRED THIRTY-ONE THOUSAND FIVE HUNDRED PESOS ONLY (Php 1,731,500.00)**, inclusive of all taxes applicable and bank and government charges payable.

2. Specifications:

	ITEM	Unit	QTY	Mode of Delivery	Delivery Date/s (After issuance of notice to proceed)
1	Battery Dry Cell (size: AAA)	Piece	500	One Time	15 days
2	Battery Dry Cell (size: AA)	Piece	2,000	One Time	15 days
3	Correction Tape (8m)	Piece	2,000	One Time	15 days
4	Envelope (Documentary, A4)	Box	100	One Time	15 days
5	Envelope (Documentary, Legal)	Box	250	One Time	15 days
6	Envelope, Mailing (white, no window) - 500pcs/box	Box	300	One Time	15 days
7	Fastener, Metal (non-sharp edge, 70mm gap bet. Prongs) -50 pairs/box	Box	1,500	One Time	15 days
8	Marker (Permanent, black)	Piece	3,000	One Time	15 days
9	Marker (for Whiteboard, Black)	Piece	1,500	One Time	15 days

10	Pad paper (white, ruled pad, 90 leaves per pad)	pad	1000	One Time	15 days
11	Paper Clip (Vinyl/plastic coated, 50mm) -approx. 100 pcs./box	Box	3,000	One Time	15 days
12	Paper Puncher (2 holes, heavy duty)	Piece	300	One Time	15 days
13	Scissors (symmetrical, 6 inches)	Piece	500	One Time	15 days
14	Sign Pen (black, 0.7 mm)	Piece	3,000	One Time	15 days
15	Sign Pen (Blue, 0.7 mm)	Piece	3,000	One Time	15 days
16	Stamp Pad Ink (Purple, 50ml)	bottle	3,000	One Time	15 days
17	Stamp Pad (with Ink)	Piece	2,000	One Time	15 days
18	Staple Remover (Plier type, heavy-duty metal)	Piece	500	One Time	15 days
19	Tape (Transparent, 24mm)	Roll	3,000	One Time	15 days
20	Ballpen (black, 0.7mm)	Piece	10,000	One Time	15 days
21	Ballpen (Blue, 0.7mm)	Piece	5,000	One Time	15 days

Bid amounts:

ROGELEM TRADING	G.UY MERCHANDISE	MCSA MARKETING
PHP 1,587,500.00	PHP 1,609,575.00	PHP 1,649,350.00

LAMBERT TRADING	PHILIPPINE VISION GROUP	BITSOFT TECHNOLOGY
PHP 1,291,825.00	PHP 1,163,165.00	PHP 1,320,150.00

Lowest Calculated and Responsive Bidder:
PHILIPPINE VISION GROUP (PVG) INC.

Documentary requirements:

Company profile	Compliant
List of Existing and previous clients	Compliant
Certification of Bidder issued by its authorized representative/official, identifying whether it is a manufacturer, supplier or distributor of the items subject of the procurement.	Compliant
Security and Exchange Commission registration or Department of Trade and industry business permit	Compliant

Valid and current Mayor's Permit or Business permit	Compliant
VAT Registration	Compliant
Latest Income Tax Return	Compliant
Audited Financial Statements for Year 2022 (stamped "received" by the BIR)	Compliant
Statement of the prospective bidder that he/she is not "blacklisted" or barred from bidding by the government or any of its agencies/offices	Compliant
Sworn affidavit that the bidder or any officer of their corporation is not related to the Head of the Procuring Entity by consanguinity or affinity up to the third civil degree.	Compliant
Sworn Statement by the Head of the Company or Authorized representative that each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original and all information provided therein are true and correct	Compliant
Certificate of Registration from PHILGEPS	Compliant
BID Price	Compliant
BID Security in accordance with RA 9184 and its implementing rules and regulations	Compliant

Remarks: The evaluated bids of **PHILIPPINE VISION GROUP (PVG) INC.** appears to be compliant with the specifications and to the documentary requirements of the bids. It is hereby recommended that the contract be awarded to the said bidder.

July 12, 2023

TECHNICAL WORKING GROUP:

Head:

ALMA E. DUMAGO – LATOSA

Director II

Financial Planning and Management Service

Members:

THOR ARTHUR B. AVILA

Administrative Officer V

Human Resource Management and Development Division

Administrative Service

MICHAEL M. MENDOZA

Administrative Assistant III

Cash Section

Administrative Service